

Pollock Pines-Camino Community Center Rental Application

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Date of Event: # of Hours requested: Door Code #:

Set-Up Time: Vacating Time: Room # Requested:

Type of Event:

Number of People Attending:

Event Open to Public (Y/N):

Application Date:

Applicant Name:

Group or Organization:

Mailing Address:

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Email: _____

Anyone who rents from the PPCCCA, needs to provide and name the PPCCCA as additional insured on their policy in regards to the purpose for which they are using the facility. They need no less than a current policy of 1 (one) million occurrent limit and 2 (two) million aggregate limit.

(Proof of Insurance is to be attached to this form) _____ Date received: _____

Alcohol To Be Served: Yes No

(A Liquor License is required if a public event)

PPCCCA to run bar and responsible for liquor license? Yes No

Special Notes: _____

Applicant Signature: _____ Date: _____

PPCCCA Representative: _____ - Facility Coordinator Date: _____

FEE SUMMARY

Room #1 Fees:

\$ 45 Per Hr.
\$425 for daily rate
Kitchen Included

Room #2 Fees:

\$ 45 Per Hr.
\$425 for daily rate
Kitchen Included

Room #1 & #2:

\$795 for daily rate
Kitchen Included

Room #3 Fees:

\$ 40 Per Hr.
\$150 for daily rate

Room #4 Fees:

\$ 50 Per Hr.
\$175 for daily rate

Kitchen - \$55/Hr.

Food Preparation
& Serving

Rental Total

Cleaning/Security Deposit **\$ 500.00**

Deposit Paid _____ Date _____ Check# _____

Rent Paid _____ Date _____ Check# _____
(must be paid 15 days prior to event) _____